



DUNCAN LEVER SET

INSTALLATION INSTRUCTIONS

Before you begin, read the installation instructions below. Observe all local building and safety codes. For the following installation instructions it is assumed that holes for the lever set are pre-drilled.

Unpack and inspect the product for any shipping damages and ensure that none of the required pieces are missing. If you find damages, do not install. Contact Customer Service at 1.866.855.2284. If you need assistance or have questions while installing your door handle and lock set, contact Customer Service.

We recommend consulting a professional if you are unfamiliar with installing hardware fixtures. Signature Hardware accepts no liability for any damage to the lever or door, or for personal injury during installation.

TOOLS AND MATERIALS:

Safety glasses
Drill

Tape measure
Screwdriver

Wood chisel
Masking tape

PASSAGE SET INSTALLATION

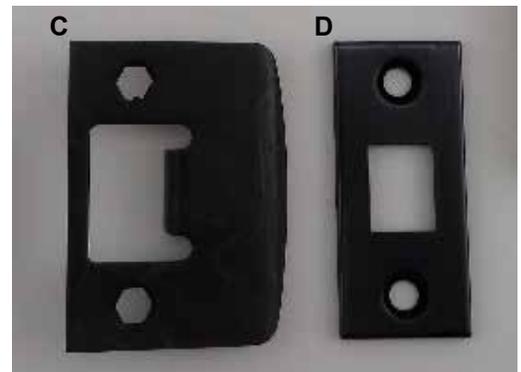
1. Insert the latch bolt (**A**) into the side of the door.

Note: If the attached faceplate is not flush with the door, carefully chisel out (mortise) some of the door.

2. Drill pilot holes (if necessary) and secure the latch bolt (**A**) and faceplate (**D**) to the door with the mounting hardware.
3. Push the latch bolt in, and insert the passage spindle (**B**) through the door.
4. Thread the decorative escutcheon onto the spindle and attach to the door.
5. Thread the door lever onto the spindle.
6. Place a set screw in the set screw hole on the side of the door lever and tighten to secure.
7. To install the strike plate (**C**), mark the end of the bolt with lipstick or paint. Close the door, and turn the handle several times to mark the door frame.

Note: If the strike plate is not flush with the door, carefully chisel out (mortise) some of the door.

8. Secure the strike plate to the door frame with the remaining mounting hardware.





PRIVACY SET INSTALLATION

1. Insert the latch bolt (A) into the side of the door.

Note: If the attached faceplate is not flush with the door, carefully chisel out (mortise) some of the door.

2. Drill pilot holes (if necessary) and secure the latch bolt (A) and faceplate (E) to the door with the mounting hardware.
3. Push the latch bolt in, and insert the passage spindle (C) through the door.
4. Thread the decorative escutcheon, and exterior door lever onto the latch bolt assembly.
5. Fit the interior escutcheon and door lever over the spindle, and align the screws holes.
6. Place a set screw in the set screw hole on the side of the door lever. Tighten to secure.
7. Hand-thread the mounting screws through the exterior door knob, and tighten them firmly with a screwdriver.
8. Insert the privacy pin through the hole in the interior door knob into the hole of the latch bolt (B) . Rotate clockwise to tighten.
9. To install the strike plate (D), mark the end of the bolt with lipstick or paint. Close the door, and turn the handle several times to mark the door frame.

Note: If the strike plate is not flush with the door, carefully chisel out (mortise) some of the door.

10. Secure the strike plate to the door frame with the remaining wood screws.

DUMMY SET INSTALLATION

1. Use a tape measure and level to help you precisely position the hardware on the door. Mark the location with pencil lines or masking tape.
2. Make a pilot hole with the appropriate size drill bit for your mounting hardware.
3. Attach the levers to the door with the mounting hardware.

